

CANBERRA CYCLING CLUB

ANNUAL GENERAL MEETING, WEDNESDAY 8 APRIL 2009

Held at Ainslie Football Club

Present: Jason Parkes (President), Stephen Calabria, Simon Christopher, Malcolm Cook, David Deery, Rob Diamond, John Fisher, Peter Gough, Steve Hosking, David Kallir Preece, David Naylor, Ed Rice, Jeremy Ross, Dougal Torrance, Emily Walshe, and John Warren.

Apologies: Eric Aichinger, Malcolm Paterson, Chris Short, and Henry Thomson.

The President, Jason Parkes, declared the meeting open at 7:38 p.m.

Confirmation of minutes of 2008 Annual General Meeting and General Meeting of 8 May 2008:

It was proposed David Naylor and seconded Jeremy Ross that the draft minutes be accepted of the 2008 Annual General Meeting held on 23 April 2008 and the General Meeting held on 8 May 2008. Unanimously **accepted**.

President's Report:

Jason Parkes said the Club had had one of its most successful years for some time, after a less than auspicious start when at the 2008 Annual General Meeting the Club had been unable to fill key office bearer positions.

Jason outlined achievements by Club riders on the road and track in national, international, and world championships events. He noted the retirement from competitive cycling of the Club's best-known female cyclist, Oenone Wood, who had been a great representative for the Club, and an exceptional role model for women's cycling.

The 2008/09 committee set itself some goals at the beginning of its tenure:

- increased participation in road racing;
- running of the 25th Canberra Tour; and
- increased participation in juniors cycling.

Jason said he believed these goals were achieved and with some success.

Members of the development squad introduced in 2008 had had some impressive victories. The Club would continue the development squad in 2009.

Cooperation with Vikings Cycling Club had markedly improved, and there were many initiatives between both Clubs.

Sadly, despite all the good that had been achieved in the year the Club had struggled with financial accountability. There had also been issues with collective acceptance of committee decisions, and appropriate behaviour towards fellow committee members and ordinary members of the Club.

Jason strongly suggested that the new committee make financial accountability of the Club a priority and one of its goals. The incoming committee needs to be aware that it represents the Club and the interests of the members, not just themselves.

He said that the role of President is one that he neither sought nor wanted at the 2008 AGM, nor felt particularly qualified for. After twelve months he had a very strong appreciation and pride in what the Club achieves each year both on the road and off.

Jason thanked the outgoing committee for the work it had done, and also non-members of the committee who had helped the Club throughout the year.

Treasurer's Report:

Malcolm Cook tabled a written Treasurer's report and spoke to it. He said that the Club was relatively healthy financially. At 31 December 2008 it had \$43,595.91 in its bank account and had total equity of \$42,723.20 after depreciation of assets. However over the 2008 financial year the Club made a net loss of \$14,768.86. He said that this was largely due to some large purchases (such as the Club van) and some timing issues. He was confident that the Club had used its funds for the benefit of its members.

Malcolm noted some serious issues with the Club's finances that need to be addressed as a matter of urgency:

- The Club had not had its accounts audited for the previous two years. To overcome this, a bookkeeper had been hired. Malcolm's written report attached preliminary accounts for 2007 and 2008. When the accounts had been audited, a general meeting would need to be called to accept the audited accounts.
- How the Club manages its money on a day-to-day basis. About \$150,000 goes through the Club's accounts in a year. As an example, Malcolm said that often he had been given quite large sums of money with little or no explanation of where the funds came from, or whether any expense had been taken out of what had been given to him. Malcolm said that the Club needed to improve accountability in how it handled funds, particularly race entry monies.

In implementing procedures and guidelines for accountability, it needed to be recognised that the Club was a volunteer organisation existing to run bike races. So the right balance needed to be struck between accountability and manageably running races.

Malcolm proposed four basic procedures for the next committee to adopt to improve accountability and transparency:

- Implementing a race-entry acquittal procedure (details of race entry money received and prize money paid out) and delivered with the money to the Treasurer so that the Club can quickly account for and bank funds.
- Requiring directors of major events (such as the Canberra Tour, summer criteriums, and the Tour de Femme) to submit an indicative budget for the event for committee approval, giving them authority to expend funds in line with that budget.
- Retaining a bookkeeper to maintain the Club accounts on a monthly basis.
- Requiring that all expenditure of funds have committee approval.

Despite the tribulations that he had experienced since taking over as Treasurer in the middle of 2008, Malcolm said he had enjoyed being on the committee and indicated willingness to serve another term as Treasurer.

Election of office-bearers of the Club and ordinary committee members for 2009/2010:

Jason Parkes declared all positions vacant.

President: Jason Parkes was nominated by David Naylor and seconded by Malcolm Cook. Elected by the meeting.

Treasurer: Malcolm Cook was nominated by Dougal Torrance and seconded by David Naylor. Elected by the meeting.

Secretary: John Warren was nominated by Jason Parkes and seconded by Dougal Torrance. Elected by the meeting.

Vice-President: David Naylor was nominated by Dougal Torrance and seconded by Simon Christopher. Elected by the meeting.

Vice-President: David Deery was nominated by Dougal Torrance and seconded by Peter Gough. Elected by the meeting.

Handicapper: Jeremy Ross was nominated by Jason Parkes and seconded by John Fisher. Elected by the meeting.

Club Captain: Simon Christopher was nominated by Jeremy Ross and seconded by Dougal Torrance. Elected by the meeting.

Race Secretary: David Deery nominated himself and this was seconded by Dougal Torrance. Elected by the meeting.

Membership Secretary: David Naylor was nominated by Jason Parkes and seconded by David Kallir Preece. Elected by the meeting.

General Members: with specific duties where indicated:

Henry Thomson was nominated by Jason Parkes and seconded by Emily Walshe. Responsible for race publicity.

Eric Aichinger nominated himself and this was seconded by Emily Walshe.

Emily Walshe nominated herself and this was seconded by John Fisher.

Malcolm Paterson nominated himself and this was seconded by Emily Walshe.

Dougal Torrance nominated himself and this was seconded by Jason Parkes. Responsible for coordination of marshals.

Ed Rice nominated himself and this was seconded by Jason Parkes. Responsible for coordination of juniors.

Peter Gough was nominated by David Naylor and seconded by Jason Parkes. Responsible as equipment officer.

The meeting elected the above seven Club members as general members of the committee.

Appointment of auditor and determination of auditor's remuneration:

Malcolm Cook proposed that Anthony Wilson of Synergy Business Solutions be appointed as auditor, at an indicative cost of \$1000. This was approved by the meeting.

General business:

Jeremy Ross raised the question of the Club having two Vice-Presidents. It was explained that this was historical, from the amalgamation of two Clubs; originally one Vice-President

had been a Masters member, and the other a non-Masters member. The need for two positions might be reviewed.

David Deery suggested that the Club have a Social Secretary, to organise events like the Christmas Party and barbecues so that the Club was a bit more social. This matter was held over for consideration by the new committee.

The President closed the meeting at 815 p.m.

Signed:

Signed:

(President or presiding officer)
Date:

(John P. Warren)
Date: