



Minutes for the Committee Meeting held at 47 Froggatt Street, Turner

Thursday 4th April 2012, 7:00pm

In Attendance:

Stuart Jones, Allan Seiper, Peter Gough, Nathan Edwardson, Chris Short, Miles Prosser, Liz Jermyn, Jessica Beitzel, Liz Fitch, Bill Walker, Malcolm Patterson, Maryann Simpson, John Warren

Apologies: None

Item	Description	Notes
1.1	Minutes from last meeting	Jessica Beitzel moved that the previous minutes be accepted, seconded by Miles Prosser
1.2	<i>Review Outstanding Action Items</i>	No outstanding items
2.1	Welcome/Presidents Report <i>Stuart Jones</i>	<p>Stuart Jones welcomed all to the meeting and provided his report, raising the following...</p> <ul style="list-style-type: none"> • Track bookings – these will need to be made through Sport and Recreation by individual clubs, and not by ACT Cycling. This continues the current practice. • Track numbers – discussion around improving Track participation and the insurance requirements concerning non club/CA riders. • Commissaire training is available for interested members in May 2013, exact date to be provided. • Committee Member’s details have been updated on the CCC website. • A Gran Fondo is being organised to be run from New Acton to Wee Jasper. This is not a CCC event, but organisers may ask for some level of support. No action to be taken at this point. <p>ACTION – Insurance coverage to be clarified prior to commencement of the next Track season.</p>
2.2	Assign remaining Committee Positions <ul style="list-style-type: none"> • Clothing Officer • Marshal Coordinator <i>Stuart Jones</i>	<p>Stuart called for nominations for the open Committee positions. Jess Beitzel accepted the position of Clothing Officer, Miles Prosser, Chris Short, Peter Gough and Jess Beitzel accepted membership of the Race Su-Committee. The positions of Trophies and History Officer, and the Volunteer Coordinator have yet to be filled.</p> <p>ACTION – Positions remaining Vacant to be raised at the next Committee meeting</p>
2.3	CCC Development Squad <i>Stuart Jones</i>	<p>Stuart brought an issue concerning the Development Squad. There have been reports of payment process irregularities, and indications that the existing coach (Cheryl Hulskamp) was no longer interested in continuing in the role. There was discussion concerning a replacement coach and program.</p> <p>DESCISION – That Cheryl’s squad no longer be considered the CCC Development Squad.</p> <p>ACTION – Stuart to contact the coach and confirm the situation before having the web updated to reflect the change.</p> <p>ACTION – Al Sieper to draft some basic requirements for a development coach to be then released as an Expression of Interest.</p>
3.1	Regular Reports	<ul style="list-style-type: none"> • Secretary’s Report, Nathan Edwardson <ul style="list-style-type: none"> ○ Apologised for some confusion over club email in recent weeks.

		<ul style="list-style-type: none"> ○ Most emails in relation to For Sale advertisements and financial spam ○ Raised possibility of using a secure online payment method on our site to better facilitate payment of For Sale ads, clothing purchases, training and squad fees. • Treasurers Report, Trish Ellis <ul style="list-style-type: none"> ○ Nothing to Report • Membership Secretary's Report, Liz Jermyn <ul style="list-style-type: none"> ○ A small number of members moving in and out of the club for various reasons • Race Secretary's Report, Chris Short <ul style="list-style-type: none"> ○ Some discussion on reviving the Old Federal Highway course, and creating other course options. • Bicycle Advisory Group Report, John Warren <ul style="list-style-type: none"> ○ Next meeting of the BAG is 9 April ○ John suggested a Club submission in relation to future Stromlo Forrest Park development. ○ Some discussion had regarding potential use of bike path to SFP, and possible road from Cotter road west of Mt Stromlo to SFP. • Equipment Officer Report, Peter Gough <ul style="list-style-type: none"> ○ Peter confirmed he is willing to continue in this role. ○ Advised should use DropBox to record assets ○ Peter is working on fitting out the new van, though this is not an urgent priority. ○ Darren Clark is continuing to investigate the purchase, customisation and use of a container at the velodrome ○ Some discussion regarding mowing at the velodrome. • GSIC and Junior Programmes <ul style="list-style-type: none"> ○ Kit promised as part of the fee structure did not arrive until the program was finished. Jess requested approval to post these items to participants where other contact was not possible. ○ Some discussion on Development Squad as the 'next step' for Junior Program participants, and the need to organise the new Squad. Refer to 2.3. ○ Jess raised the possibility of hiring a hall (\$39 per hour) in Forrest to hold junior training indoors. This idea was well supported and other CCC groups would be able to use the facilities concurrently. Miles Prosser moved to accept the request, Maryann Simpson seconded. ○ Advised that there may be a possibility to run a GSIC program over winter. This will depend on numbers. • Women's Coordinator Report, Liz Fitch <ul style="list-style-type: none"> ○ Liz advised she aims to increase female participation rates both in racing and coaching/administration. ○ Suggested use of the Facebook page and segment on the website ○ Advised of plan to hold a 'Breakfast Forum' to be held on 18 April 7.00-8.30 at Delissio, Braddon, as an opportunity for Liz to introduce herself and take any ideas/issues/feedback from female members. ○ Suggested the club provide 'coaching scholarships', paying for Level 1 coaching qualifications. This could then be linked to the Dev Squad or GSIC program ○ Looking to establish more women's specific bunch rides for differing ability levels, and indoor sessions, possibly in conjunction with the junior sessions. ○ Raised the possibility of entering a CCC women's team to the
--	--	---

		<p>Canberra Tour if a composite squad is allowed.</p> <ul style="list-style-type: none"> ○ Brought Australian Sports Commission grants to the Committees notice. These are \$10,000 grants for sports orgs to develop female leaders in sport. Recipients must be existing volunteers and could be used to gain or enhance coaching accreditations, leadership courses etc, etc. <p>ACTION – Al to investigate options for secure online payment. ACTION – John to create draft submission re development of Stromlo Forrest Park ACTION – Tania at Sports and Rec should be contacted when mowing is required. Mention snakes for quick service. DECISION – Approval given for Jess to post kit where required. DECISION – Approval given for the hire of the Uniting Church Hall in Forrest for 1.5 hours twice a week over winter. Jess to arrange hall hire. ACTION – Liz F to work with Al to update the Facebook page and web segment. DECISION – Approved Liz’s idea for a Breakfast Forum ACTION – General support for a Club Coaching Scholarship. Liz F to provide futher details on how this would be applied and to how many. ACTION – Liz F to commence applications for ASC Development grant.</p>
4.1	Summer Criterium Series <i>Stuart Jones</i>	<p>Stuart advised Criterium series was a success. Stuart raised the possibility of slight changes to format next year to include shorter circuits once a month. Issues of safety were raised but commissaires present suggested shortened circuits may be safer and may provide more opportunities to educate riders.</p> <p>DECISION – The Comiteee agreed to include shortened circuits for the next Criterium Series.</p>
4.2	Tour de Femme <i>Stuart Jones</i>	<p>Stuart advised the Tour de Femme was a success but did come at a cost. Asked if this was an event the Committee wished to continue with.</p> <p>DECISION – The Tour de Femme will continue to be organised and supported.</p>
4.3	Canberra Tour / Gran Fondo <i>Stuart Jones</i>	This was discussed as part of the President’s report, see 2.1
5.1	Other Business	<ul style="list-style-type: none"> • Membership - Al Sieper suggested increasing membership should be a focus for the club and be included as a standing agenda item. Malcolm Patterson suggested membership retention was also a consideration, with an approximate 30% ‘churn’ rate. It was suggested that effort is made to identify new riders at registration and task one rider in each grade to look out for that rider during the race and talk to them following. It was also suggested that research is undertaken to identify and follow up with 3 Race Permit holders who do not seek ongoing membership. • CCC BALL – This will be run again for 2013, with the expectation Megan will organise • Riders of the Month – Maddy Marshall and Adam Phelan were nominated and accepted as ‘Riders of the Month’ for their performances in March 2013. <p>ACTION – Al to work with Liz Jermyn to identify non-continuing 3 Day Permit riders DECISION – Membership to be included as a standing agenda item until further notice. ACTION – Liz to work with Megan to set an appropriate date. DECISION – Committee accepted the nominations of Maddy Marshall and Adam Phelan for the ‘Rider of the Month’ award.</p>

Next Committee Meeting: **16th May 2013 at Civic Library - TBC**