

Canberra Cycling Club Committee Meeting Agenda & Minutes

Thursday 10 October 2019 - Old Canberra Inn



Item	Agenda (responsibility)	Minutes	Actions
1	<u>Attendance (TD)</u>	<p><u>Attendees</u> Tristan Dimmock (TD), Raeleigh Rogers (RR), John Warren (JW), James Jordan (JJ), Rainer Wilton - late (RW)</p> <p><u>Apologies</u> Steve Crispen (SC), MaryAnn Simpson (MS), Trish Ellis (TE), Andrew Chamberlain (AC)</p>	
2	<p><u>Previous Minutes (TD)</u></p> <p>1. Approve Minutes of the previous meeting</p>	Minutes from last meeting passed (RR motion, TD seconded).	NA
3	<p><u>Previous Actions (TD)</u></p> <ol style="list-style-type: none"> 1. Minutes uploaded to CCC website 2. Winter Crit Series & road race \$ banked 3. CCC Returns Lodged 4. Vacant Committee Positions - confirm 5. Member Survey 6. Operational Plan 7. Volunteer Policy (should RW continue working on it) 8. Bates family financial support 	<ol style="list-style-type: none"> 1. RW has not sent the previous minutes to be uploaded 2. TD reported that the winter crit series and road race \$ takings had been banked. 3. TD reported that the outstanding returns had been lodged. 4. Committee Update - RW completed a review of current members. RW requested that the Committee approve the updated list and RW organise it to be posted to the CCC website. Held over to next meeting. 5. It was agreed that JJ would finalise and distribute a survey for committee review and input prior to distribution to the membership. 6. Ops Plan - RW to continue working on the Ops Plan. 7. Volunteer Policy - RW to continue working on the Volunteer Policy. 	<ol style="list-style-type: none"> 1. RW to send previous minutes to AL for uploading to the website. 4. RW to obtain committee approval of updated committee list @ next meeting. 5. RW to distribute the survey to membership.

		8. Bates financial support application has been reviewed and paid.	
4	<u>Financial Report</u>	Held over	NA
5	<u>BAG Report (JW)</u>	JW stated that there were no major issues to report since the last meeting, no movement on the traffic marshal front. JW will continue to participate and report and represent CCC interests as appropriate.	NA
6	<u>Summer Crits Update</u> 1. Collection of Equipment from Trish 2. Prize Money (based on numbers in Grade) 3. Rego Desk for First Week	1. It was noted that those present had missed the opportunity to collect the equipment from TE. 2. It was agreed that prizemoney would be revised to be based on the % model previously used. RW, RR and SC to manage this out of session. 3. It was agreed that RR, RW, SC and others would cover the rego desk on the first week, and make arrangements as appropriate for subsequent weeks.	1. RR to try and make contact with TE to arrange equipment collection. 2. RW, RR, and SC to revise prizemoney and publish prior to commencement of Crit season.
7	<u>Winter Road Update</u>	Medals to be organised for club iTT champs.	RW to contact committee for request for information and work with member to arrange medals for iTT.
8	<u>2020 Race Calendar</u>	TD and JJ will meet with Rob Fisher (Vikings President) to develop a combined calendar. JJ stated that he is working on the calendar and will have a draft ready shortly.	JJ to prepare a draft race calendar and report outcome of meeting with Vikings at next meeting.
9	<u>One Cycling Update</u>	TD provided an update of the work he has been undertaking in response to the OneCycling proposal. Club requires further information before being in a position to be able properly advise our members.	TD to invite Pete Rogers and/or Neil Skipper to provide update at next meeting.
10	<u>CCC Clothing Update</u>	RR - Clothing sales continue. Working with John Forrest to introduce new clothing once existing stock has been depleted.	NA

		RR will wait a couple of weeks before promoting CCC Kit/V13 shopfront – RR will do a ‘try on new kit’ at the Crits perhaps in weeks 3 and 4? RR needs to speak with John from V13 in relation to new kit – this is parked for next meeting and/or will be taken offline.	
11	<u>Other Business</u> <ol style="list-style-type: none"> 1. Summer Track Bookings 2. Crit Track Modification 3. Vacant Secretary position 4. General 5. Acknowledgements 6. Club Signage 	<u>1. Summer Track Bookings</u> RW has booked Narrabundah through summer (with breaks for xmas as appropriate): <ul style="list-style-type: none"> ● Seniors - Starting Monday 21/10 (1730-1900) ● Juniors - Starting Sunday 20/10 (0800-1100) ● General - Starting Sunday 17/11 (1300-1700) <u>2. Crit Track Modification</u> TD gave an update on the work he has completed in lobbying for no changes to the crit track. TD to draft email for public distribution. <u>3. Vacant Secretary</u> TD noted that James Smith has resigned his position as Club Secretary. TD noted James’s contribution to the club and thanked him for his involvement and support. RW was nominated as Secretary by TD, and Seconded by RR. Approved by all present. <u>4. General</u> TD to bring race numbers to crit track 11 October 2019 to give to RR and buy boxes of pins AC to provide update on all things sponsorship at next meeting. AC to act as President during TD’s absence.	NA

		<p>JJ</p> <p><u>5. Acknowledgements</u></p> <p>TD provided the following formal acknowledgements:</p> <ul style="list-style-type: none"> ● Ed Hall – Huge contribution to the club during his time as Race Director and we acknowledge and thank Ed for everything he has done for the Club. ● James Jordan – for his recent activities as Race Director and the successful running of the Corin Classic and the Club Champs. ● Trish Ellis - for her significant, ongoing and longstanding contributions to the club. Huge thank you. <p><u>6. Club Signage</u></p> <p>JJ agreed to complete an audit of club road signage.</p>	
12	<u>Next Meeting</u>	Thursday 21 November 2019. 7-8pm.	