

# Canberra Cycling Club Committee Meeting Agenda & Minutes

February 2020 - Peter Blackshaw Manuka



Agenda (responsibility)	Minutes	Actions
<p><u>Attendance (TD)</u></p>	<p><u>Present</u> Rae Rogers (RR), James Jordan (JJ), (SC), Rainer Wilton (RW), John Warren (JW)</p> <p><u>Apologies</u> Tristan Dimmock (TD), Andrew Chamberlain (AC)</p> <p>A quorum was not achieved.</p>	
<p><u>Previous Minutes (TD)</u></p> <p>1. Approve Minutes of the previous meeting</p>	<p>1. Held over.</p>	
<p><u>Previous Actions (TD)</u></p> <p>1. RW to book RUC boardroom as venue for meeting</p> <p>2. RW to distribute notice of AGM to membership.</p> <p>3. TD to prepare president's report ready for AGM</p> <p>4. TE to work with Kim Hannah (see below) to prepare treasurer's report</p> <p>5. JJ to draft a blurb to accompany release of</p>	<p>1. Held over.</p>	

<p>calendar to CCC website, email, and socials.</p> <ol style="list-style-type: none"><li>1. JJ to contact CACT and VCC and coordinate release of calendar.</li><li>2. JJ to update winter road calendar to include Women's and Junior Tour on 9 and 10 May 2020.</li><li>3. RR to make tentative booking at SFP for use to crit circuit.</li><li>4. JJ to request that Bre Vine publish winter calendar events to facebook and strava events</li><li>5. JJ to Book Commisaires and first aid for winter road program</li><li>6. RW to forward calendar to AS for publishing to website</li><li>7. JJ to contact traffic management company and obtain appropriate quotes and make bookings for events</li><li>8. RR, JJ to action EntryBoss signup for CCC</li><li>9. RW to forward blurb and road calendar announcement to CCC email list</li></ol>		
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<p>5. RW to request Jono Hazell to organise medals for the Club Crit Champs.</p> <p>6. SC to organise consistent operation of the timing board (power)</p> <p>7. TD to request that AS give SC and JJ access to the CCC socials.</p> <p>8. Overall Crit season, grading and prizemoney to be reviewed at conclusion of crit season.</p> <p>9. TE to forward JJ previous equipment audit reports to assist with preparation of audit.</p> <p>10. JJ will conduct an equipment audit. He will organise volunteers to assist.</p> <p>11. TE to approach Kim Hannah and investigate whether Kim will act as CCC auditor into the future.</p> <p>12.</p>		
<p><u>President's Report</u></p>	<p>Held over</p>	
<p><u>Insurer's Report</u></p>	<p>Held over</p>	

<u>Planning</u>	<p>RW reported that Trish Ellis has been working with the auditor and has prepared the financial reports for last year.</p> <p>Access Canberra has granted associations an extension until 30 June 2020 to conduct AGMs.</p> <p>CCC will continue to monitor COVID 19 restrictions and schedule the AGM when appropriate.</p>	
<u>Report (JW)</u>	<p>JW reported:</p> <ul style="list-style-type: none"> <li>- On 24 March 2020, Ken Marshall (Director, Roads ACT) cancelled the BAG meeting scheduled for 14 (17 ?) April 2020: "In light of COVID-19, the BAG meeting for April is cancelled till further notice."</li> </ul>	
<u>Racing (JJ)</u>	<ol style="list-style-type: none"> <li>1. JJ reported that members have been engaged in the Strava Segment challenges and that these will continue to be run.</li> <li>2. The Road Approvals for the 2020 Winter Road Calendar have now been obtained for all dates.</li> <li>3. JJ will continue to monitor COVID-19 restrictions and CCC will return to racing as soon as appropriate.</li> </ol>	
<u>Business</u> . Junior and Women's Tour (RR) . Club Clothing (RR) . Membership Drive (RR) . Newsletter / socials	<ol style="list-style-type: none"> <li>1. RR reported that sponsorship has been obtained for the Junior and Women's tour, and that planning has commenced in the event that the race is able to go ahead.</li> <li>2. A range of winter clothing is still in stock. RR and JJ discussed promoting this to the membership via social media channels.</li> <li>3. RR noted the high volume of bike sales in the ACT. She suggested CCC capitalise on this by offering some new member skills sessions</li> </ol>	

	<p>when appropriate. She will enquire with a colleague at Trek Bikes</p> <p>4. RW to organise a newsletter to the membership. JJ to update socials as appropriate.</p>	
<u>Meeting</u>	<p><b>Next Meeting</b> 22 May 2020 7 - 8 pm</p> <p>4. Google Meet</p>	